
WALTON COUNTY PUBLIC WORKS OPERATING PROCEDURE

PROCEDURE #: PWP- 0002

DATE: 02/01/06 REVISION #:

PREPARED BY: Aaron M. Warren, E.I., Assistant County Engineer

APPROVED BY: John Johnson, P.E., Director of Public Works

BOARD APPROVED: 11/April/2006

POLICY: ROADWAY MEMORIAL MARKERS

I. Purpose

The purpose of this policy is to establish procedures for the uniform placement of memorial markers within the County rights-of-way to:

- A. Memorialize people who have died as a result of a vehicle-related accident;
- B. Raise public awareness of the need for safe driving practices;
- C. Ensure uniformity of memorial markers on Walton County rights-of-way; and
- D. Contribute to the safety and welfare of Walton County residents and the general public.

II. Procedures for Placement of Memorial Markers in County Rights-of-Way

- A. Requests for memorial markers within Walton County right of ways shall be submitted in writing to the Operations Manager, Walton County Public Works, 117 Montgomery Circle, DeFuniak Springs, 32435. Requests may be submitted by immediate family members or friends, with requests from friends requiring written approval of the deceased's immediate family.
- B. Placement of the deceased name on the memorial marker will be at the immediate family's option. Any additional decorations or ornaments will not be allowed.

C. The cost for construction, installation, maintenance and removal of the memorial marker will be incurred by the memorial requester. A check or money order in the amount of \$75.00 each, should be enclosed with the memorial request.

D. The memorial marker shall consist of a 15" diameter aluminum panel with white background of engineering grade sheeting, and black letters. The memorial marker shall be installed at a height of 42" from ground elevation.

E. Memorial markers shall be constructed and installed by Walton County in accordance with Diagrams 1 and 2. Memorial markers shall not be installed within the limits of active maintenance zones and will be located at the back edge of the mowing limits.

F. There shall be no activities while the memorial marker is in place that poses a safety hazard to the public or violate any provisions of Chapter 316, Florida Statutes, concerning stopping, standing, parking or obstruction of traffic on public roads.

G. For urban area curb and gutter sections, the memorial marker may not necessarily be placed at the exact location of the fatality due to restricted space/right of way, property owner complaints, or other constraints. Exact location will be at the discretion of the Operations Manager.

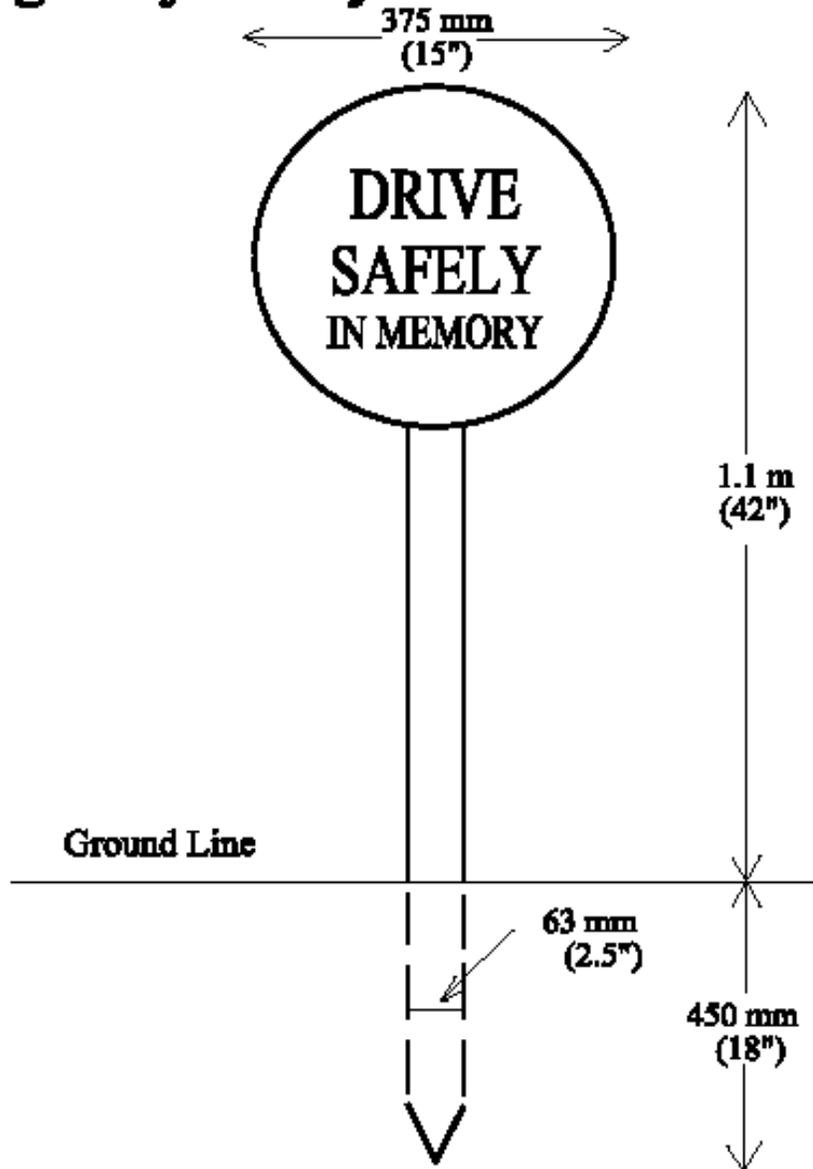
H. The memorial marker shall remain in place and be maintained by Walton County for a maximum of one (1) year unless it becomes necessary to remove it. If, before one (1) year the memorial marker has been removed for any reason, it may be replaced by following the initial request procedure.

I. Memorial markers installed by private citizens and outside of this policy may be deemed to be in violation of this policy. All such installation may be immediately removed by Walton County Public Works.

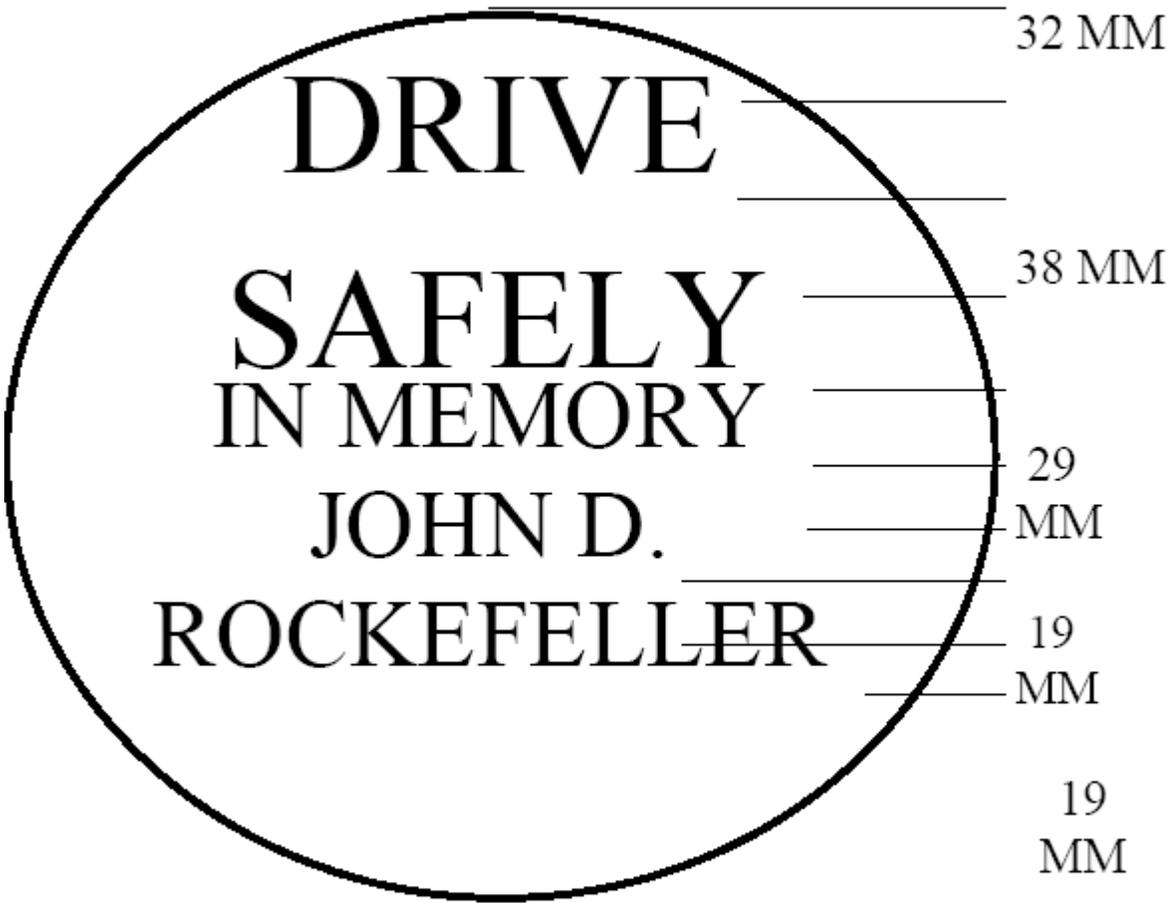
Attachment A
Attachment B

AMW/ld

Florida Department of Transportation Highway Safety Memorial Marker



51 MM & 25 MM LETTERS



375 MM DIAMETER